



VIRAT CRANE INDUSTRIES LTD.,

CIN No : L74999AP1992PLC014392

D.No 25-18-54, Opp: Crane Betel Nut Powder Works Office, Main Road, Sampath Nagar, Guntur -522004.

© 0863-2223311 e-mail ID : viratcraneindustriesltd@gmail.com Website: www.cranegroup.in

NOTICE OF 28th ANNUAL GENERAL MEETING, CUT OFF DATE, AND E-VOTING INFORMATION

Notice is hereby given that the 28th Annual General Meeting (AGM) of Virat Crane Industries Limited 'and (the "Company")' will be held on Wednesday, 30th September, 2020 at 11.00 A.M. (IST) through Video Conferencing ("VC") I Other Audio Visual Means ("OAVM"), in compliance with the applicable provisions of the Companies Act, 2013 read with General Circular numbers 20/2020, 14/2020, 17/2020 issued by the Ministry of Corporate Affairs (MCA) and Circular number SEBI/HOICFD/CMD1/CIR/P/2020/79 issued by the Securities and Exchange Board of India (SEBI) (hereinafter collectively referred to as "Circulars") due to COVID-19 pandemic, without the physical presence of members at a common venue, to transact the business as set forth in the Notice of the AGM. In compliance with the above Circulars, electronic copies of the Notice of the AGM (along with instructions for e-voting and participation in AGM through VC/OAVM) and web-link for accessing the Annual Report 2019-20 have been sent/ dispatched through email to all the members, whose email IDs are registered with the Company/ Depository Participant(s). The Notice of AGM and Annual Report are also available on available on the website of the Company at www.cranegroup.in and websites at www.bseindia.com respectively.

Pursuant to provision of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies Act (Management and Administration) Rules, 2014, as amended, and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and to ensure wider participation, an e-voting facility through Big Share services Private Limited with CDSL e-voting system, has been made available to the members.

The manner in which the members who are holding shares in physical form or who have not registered their email addresses with the company can cast their vote through remote e-voting or through the e-voting system during the meeting;

Members holding shares either in physical form or dematerialized form, as on cut-off date i.e. **23rd September 2020** may cast their votes electronically on the business as set forth in the Notice of AGM through the electronic voting system of CDSL at www.evotingindia.com. ('remote e-voting'). Members are hereby informed that :

- The business as set forth in the Notice of the AGM may be transacted through
- The remote e-voting shall commence on **Sunday 27th September, at (9.00 a.m. - IST) and will end on Tuesday, 29th September, 2020 (5.00 p.m. - IST);**
- Remote e-voting module will be disabled **after 5:00 p.m. on 29th September, 2020;**
- Any person, who acquires shares of the Company and becomes a member post-dispatch of the Notice of the AGM and holds shares as on the cut-off date i.e. 28th August, 2020, may obtain the login ID and password by sending request to helpdesk.evoting@cdslindia.com. However, if a person is already registered with www.evotingindia.com for e-voting then the existing user ID and password can be used for casting their vote.
- Members may note that:
 - after remote e-voting module is disabled by CDSL at www.evotingindia.com beyond **5:00 p.m. on 29th September, 2020** and once the votes on are solution is cast by the member, the member shall not be allowed to change it subsequently ;
 - The facility for voting will also be made available during the AGM, and those members present in the AGM through VC/OAVM mode (but who have not cast their vote on the resolutions through remote e -voting) and are otherwise not barred from doing so, shall be eligible to vote through the e-voting system at the AGM; by following the following procedure.

Members may participate/ join in AGM through VC/OAVM by clicking the following link: www.evotingindia.com, on the scheduled date and time mentioned in the notice, shareholders may cast their votes by using e voting system provided by the Company on resolutions set out in the notice up on mentioning their details i.e. Name, PAN and no.of shares held at the e voting page provided by the Company.

ii. As per the MCA circulars on conducting of AGM through VC/OAVM the voting at AGM may conducted through poll by using e voting system provided by the Company or show of hands. If the voting at AGM through VC/OAVM conducted by way of show of hands as may be decided by the Chairman the each shareholder can cast one vote irrespective of their shareholding.

(c) Members who have cast their votes through remote e-voting may attend the AGM through VC/OAVM but shall not be entitled to cast their vote again kindly refer the AGM notice for detailed instructions for remote e-voting and e-voting at AGM.

(d) Only persons whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date shall be entitled to avail the facility of remote e-voting or e-voting at the AGM.

Procedure for persons who have not registered their email addresses with the company can get the same registered with the company:

Process for Shareholders who hold shares in Dematerialized form:	Process for shareholders who hold shares in Physical form:
a) Visit the link : https:// bsshyd@bigshareonline.com b) Enter the DP ID & Client ID and PAN details and captcha code. c) System will check the authenticity of the Client ID and PAN details. d) On successful verification , system will allow the Shareholder to enter the Email ID and mobile number. e) Shareholder shall Enter the Email ID and mobile number.	a) Visit the link: https:// bsshyd@bigshareonline.com in the event the PAN details are not available on record, Shareholder to enter one of the share certificate's number. b) System will check the authenticity of the Folio Number and PAN details or the share certificate number. c) On successful verification , system will allow the Shareholder to enter the Email ID and mobile number. d) If PAN details are not available, the system will prompt the Shareholder to upload a self-attested copy of the PAN card. e) The system will then confirm the Email ID for the limited purpose of service of this AGM Notice.

After successful submission on of the Email ID, Big share services P.v.t Ltd will Email a copy of the Notice of AGM along with the Remote e-voting User ID and Password to the concerned Shareholder .

Demat Holding:

Please contact your Depository Participant (DP) and register your email address and bank account details in your demat account , as per the process advised by your DP to any shareholder by electronic means due to non-registration of bank account details or incomplete bank account details in Company records at the earliest once normalcy is restored.

The Company has appointed K.Srinivasa Rao & Nagaraju Associates., Vijayawada, Company Secretaries , to act as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.

Pursuant to Regulation 42 of SEBI (LODR) Regulations 2015 and Section 91 of the Company's Act, 2013 and the applicable Rules there under, the Register of Members and Share Transfer books of the equity shares of the Company will remain closed from Thursday 24th September 2020 to Wednesday, 30th September 2020 (both days inclusive) for the purpose of AGM.

The members who require assistance to access the facility of e-voting and participate in the meeting through VCI OAVM may contact: **M/S bigshare Services pvt Limited contact no: 040 -40144582**

Place : Guntur
Date : 08-09-2020

For Virat Crane Industries Limited
(CS Adi Venkata Rama.R)
Company Secretary & Compliance Officer